

CITY OF EL PASO, TEXAS
DEPARTMENT HEAD'S SUMMARY REQUEST FOR COUNCIL ACTION (RCA)

DEPARTMENT: Police

AGENDA DATE: 07/26/05

CONTACT PERSON/PHONE: Police Department, Assistant Chief, Paul Cross, 564-7310

DISTRICT(S) AFFECTED: N/A

SUBJECT:

APPROVE: Reinstatement Request

BACKGROUND / DISCUSSION:

Employees resigned in good standing and meet all the requirements for reinstatement as per CSC Rules and Regulations.

PRIOR COUNCIL ACTION:

Has the Council previously considered this item or a closely related one? If so, when?

No

AMOUNT AND SOURCE OF FUNDING:

N/A

BOARD / COMMISSION ACTION:

Enter appropriate comments or N/A

Per Civil Service Commission approval on 07/14/05.

*******REQUIRED AUTHORIZATION*******

LEGAL: (if required) _____

FINANCE: (if required) _____

OTHER: _____

(Example: if RCA is initiated by Purchasing, client department should sign also)

Information copy to appropriate Deputy City Manager

APPROVED FOR AGENDA:

CITY MANAGER: _____

DATE: _____

8B

REINSTATEMENT BACKGROUND INFORMATION

07/14/05

TO: CIVIL SERVICE COMMISSION

RE: REQUEST FOR REINSTATEMENT
VANARSDALL, CHANDRA – PUBLIC SAFETY DISPATCH SHIFT SUPERVISOR

CIVIL SERVICE COMMISSION PROVISION REGARDING REINSTATEMENT:

ARTICLE VI. Section 6.10-10. REINSTATEMENT FOLLOWING RESIGNATION. Any person who has held a classified position and has resigned from the service in good standing and without fault or delinquency will, upon Council approval of a request, be placed on the proper reinstatement list below those on the list because of layoff or job abolishment. Such requests must be made within one year from the date of resignation, except as provided in the Rules. Not more than one reinstatement after resignation may be granted any employee.

Rule 13, Section 7. REINSTATEMENT FOLLOWING RESIGNATION.

c. Upon a determination that a former employee has resigned in good standing, the Council, after receiving a recommendation from the Commission, shall approve the request for the former employee to be placed on a reinstatement list, conditional on the person's passing a medical examination and background investigation, if required by the Commission or Council. Said medical examination must be performed by a physician acceptable to the Council in accordance with the physical specifications established for the position.

d. Those former uniformed employees requesting reinstatement to the Fire, Police, and EMS Departments must take and pass the medical examination and a physical agility test prior to the reinstatement to actual duty. One additional attempt at the physical agility test will be permitted after a period of six months has elapsed for persons failing the agility test on the first attempt. Persons requesting reinstatement to the Police Department will also be required and allowed one opportunity to take a psychological examination prior to reinstatement to actual duty. Persons requesting reinstatement to E.M.S. will also be required and allowed one opportunity to take a medical knowledge and skills test prior to reinstatement to actual duty. (Passed 8/21/84 and amended 8/11/87 & 03/17/92)

Date Reinstatement Request Received: 06/27/05

Date Resignation Effective: 11/15/04

Has individual ever been reinstated after resignation: No

Attachments: Department's Comments
Reinstatement Request

JOHN COOK
MAYOR

JOYCE WILSON
CITY MANAGER

RICHARD D. WILES
CHIEF OF POLICE



CITY COUNCIL
ANN MORGAN LILLY, DISTRICT 1
SUSANNAH M. BYRD, DISTRICT 2
J. ALEXANDRO LOZANO, DISTRICT 3
MELINA CASTRO, DISTRICT 4
PRESI ORTEGA, JR., DISTRICT 5
EDDIE HOLGUIN JR., DISTRICT 6
STEVE ORTEGA, DISTRICT 7
BETO O'ROURKE, DISTRICT 8

OFFICE OF THE CHIEF OF POLICE

TO: Terry Bond, Secretary
Civil Service Commission

FROM: Richard Wiles
Chief of Police *RW*

SUBJECT: Reinstatement Request – Chandra Vanarsdall
Public Safety Dispatch Shift Supervisor

DATE: June 30, 2005

Ms. Vanarsdall was employed by the El Paso Police Department, Communications Division, from September 1995 until November 2004. In addition to the position of Public Safety Dispatch Shift Supervisor, she has also worked for the department as a Public Safety Dispatcher. Her performance was exemplary in both positions. We have no objection to Ms. Vanarsdall being placed on any reinstatement list for which she may qualify.

I hope this information has been helpful. If you need anything further, please let me know.

RECEIVED

JUL 01 2005

HUMAN RESOURCES DEPT.
ADMINISTRATION



COMMISSIONERS:

Boureslan, Ali
Ellis, William J.
Gezelius, Ken
Graham, Elijah
Martinez, Ramy
Peña, Andrew M.
Ruck, Lance E.
Schwartz, Elma
Scott, Valerie



CIVIL SERVICE COMMISSION

#2 Civic Center Plaza – 3rd Fl.
El Paso, TX 79901-1196

Telephone 541-4216
Fax 541-4220

MEMORANDUM

TO: Richard Wiles, Chief
Police Dept.

FROM: Terry Bond, Secretary *TB*
Civil Service Commission

SUBJECT: Reinstatement Request
Chandra Vanarsdall - Public Safety Dispatch Shift Supervisor

DATE: June23, 2005

May we have your comments regarding the attached request for reinstatement?

In order to place this request on the agenda for the Civil Service Commission meeting of 07/14/05, we need your comments by July 1, 2005.

Please call me at 541-4082 if you have any questions. Thank you.

TB/rb
Attachments